



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon

**REQUEST FOR QUOTATION**

**GLASS PARTITION AT SLSU MAIN CAMPUS LIBRARY (3<sup>rd</sup> FLOOR) AND REPAIR OF AFFECTED CEILING (LIBRARY)**

**Purchase Request No. 2023-05-1375**  
**Approved Budget for the Contract: ₱ 248,658.00**

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement for **Glass Partition at SLSU Main Campus Library (3<sup>rd</sup> Floor) and Repair of Affected Ceiling (Library)** to apply the sum of **Two Hundred Forty-Eight Thousand and Six Hundred Fifty-Eight Pesos Only (₱ 248,658.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
1	lot	Glass Partition at SLSU Main Campus Library (3rd Floor) and Repair of Affected Ceiling (Library)

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : [slsuprocedurement2021@gmail.com](mailto:slsuprocedurement2021@gmail.com)

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**Samuel T. Sacopla**  
Head, Procurement office <sup>2023</sup>  
Southern Luzon State University  
Lucban, Quezon  
Tel. No.: (042)540-6519



Republic of the Philippines  
SOUTHERN LUZON STATE UNIVERSITY  
Planning and Development Office  
Lucban , Quezon

PROJECT TITLE : Glass Partition at SLSU Main Campus Library (Third Floor) and repair of affected ceiling

PROJECT LOCATION: SLSU Main Campus, Brgy. Kulapi Lucban, Quezon

OWNER : Southern Luzon State University

MODE OF IMPLEMENTATION : by contract

ABC : P 248,658.00

PROJECT DURATION : 30 Calendar Days (Except Sunday)

**SUMMARY**

ITEM	DESCRIPTION	COST OF MATERIALS	COST OF LABOR AND EQUIPMENT	TOTAL
I	GLASS SLIDING DOOR AND PARTITION WORKS			
II	CONNECTION OF GLASS PARTITION AND REPAIR OF DAMAGE CEILING			
<b>TOTAL ESTIMATED DIRECT COST</b>				<b>P</b>

TOTAL PROJECT COST IN WORDS: \_\_\_\_\_

\_\_\_\_\_

CONTRACTOR/BIDDER: \_\_\_\_\_



PROJECT TITLE : Glass Partition at SLSU Main Campus Library (Third Floor) and repair of affected ceiling  
 PROJECT LOCATION: SLSU Main Campus, Brgy. Kulapi Lucban, Quezon  
 OWNER : Southern Luzon State University  
 MODE OF IMPLEMENTATION : By Contract  
 PROJECT DURATION : 30 Calendar Days (Except Sunday)

**BILL OF MATERIALS**

**I. GLASS SLIDING DOOR AND PARTITION WORKS**

Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Unit Cost	Amount
1	Set	D-1 Powder Coated Aluminum Framed Frosted Glass 6mm thk With lockset, handle and Complete Accessories (Glass Sliding Door and Partition)				
1	Set	D-2 Powder Coated Aluminum Framed Frosted Glass 6mm thk With lockset, handle and Complete Accessories (Glass Sliding Door and Partition)				

SUB TOTAL P

**II. CONNECTION OF GLASS PARTITION AND REPAIR OF DAMAGE CEILING**

Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Unit Cost	Amount
	pcs	Angle Bar 50mm x 50mm x 1/8", 6m				
	pcs	Channel bar 100mm x 50mm x 3mm thk				
	pcs	Angular Bar 25mm x 25mm x .4mm, 6m				
	box	Welding Rod, 2.5kg				
	pcs	Carrying Chanel, 3m				
	pcs	Double Furring, 3m				
	pcs	Ficem Board 4' x 8' x 1/4" Thk				
	gal	Semi-Gloss Top Coat (Interior)				
	gal	Paint Thinner				
1	lot	Consumables				

SUB TOTAL P





Civil/Structural Engineer

PROJECT TITLE  
GLASS PARTITION AT SJSU MAIN CAMPUS  
LIBRARY (THIRD FLOOR)  
Gina Requena de Alencar, C.E.M.

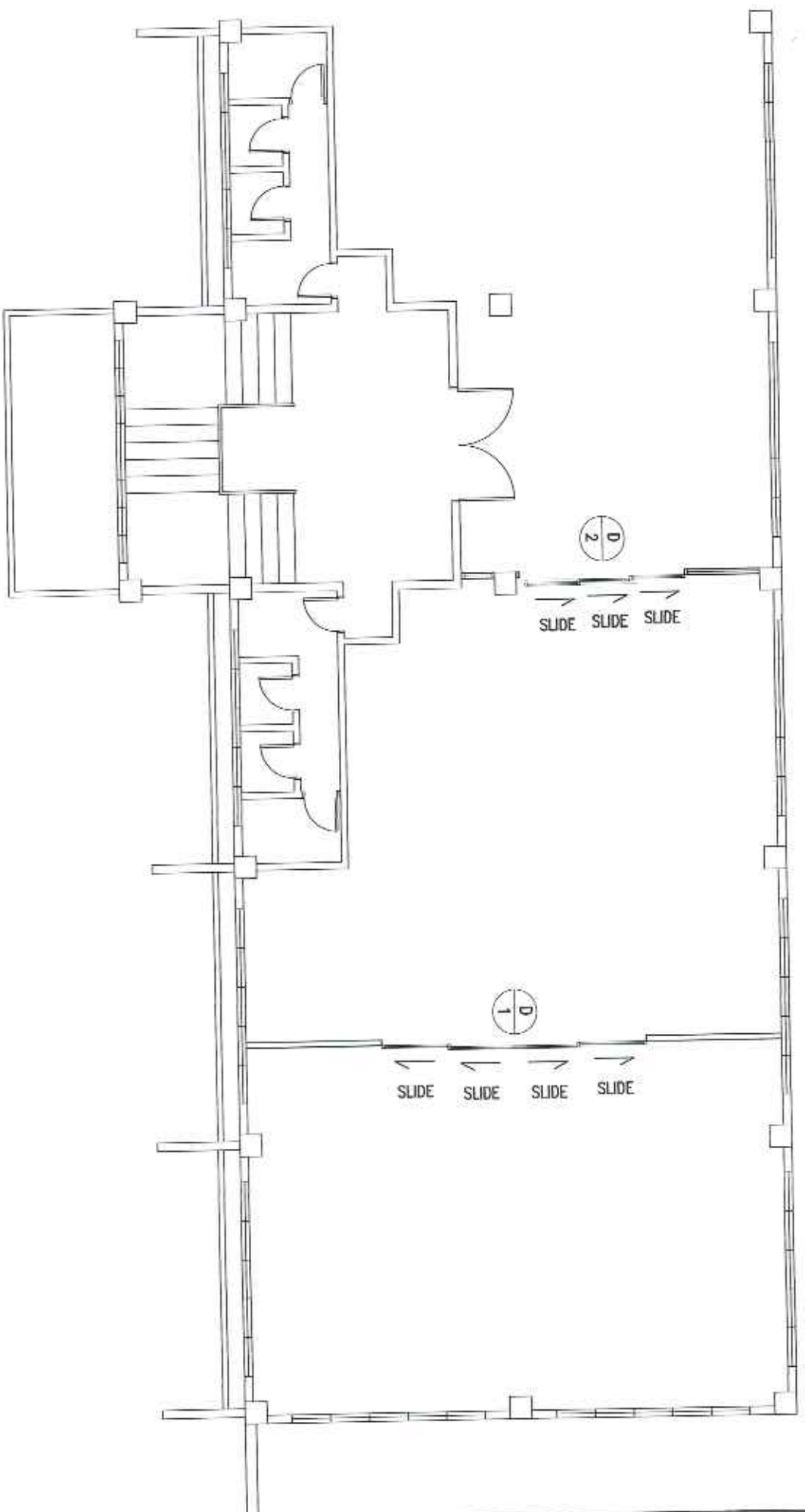
PLANNED BY  
ENGR. JEFF E. KOWALUS

RECOMMENDING APPROVING  
ENGR. MELVIN A. MANIPAGAY

APPROVED BY  
DORACIE B. ZOLETA-NANTES, PH.D.

SHEET CONTENT  
AS SHOWN

SHEET #





STATE OF FLORIDA  
 PROFESSIONAL ENGINEERS

PROJECT TITLE  
 GLASS PARTITION AT SISU MAIN CAMPUS  
 LIBRARY (THIRD FLOOR)  
 2nd Repair of Affected Columns

DESIGNED BY  
 ENGR. JESSE WARRLES

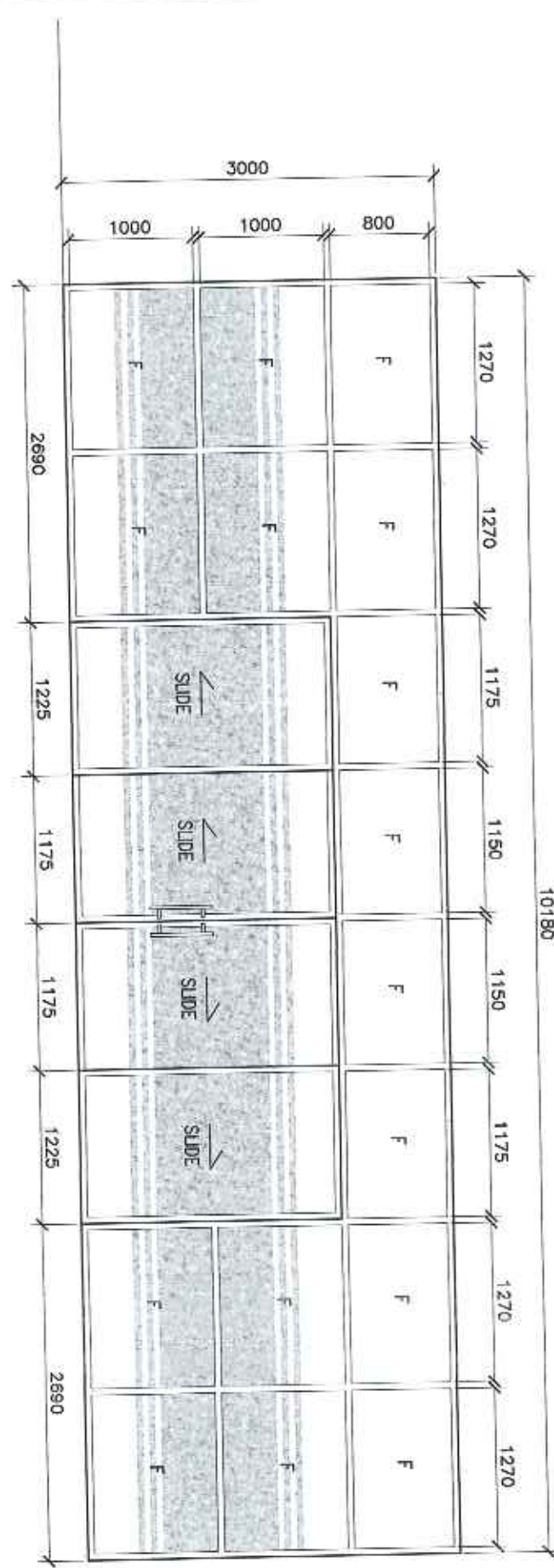
REVIEWED BY  
 ENGR. MELVIN WANKRIN

RECOMMENDING AGENCY  
 ENGR. MELVIN WANKRIN

APPROVED BY  
 DORACIE B. ZOULETA-WANTES, PH.D.

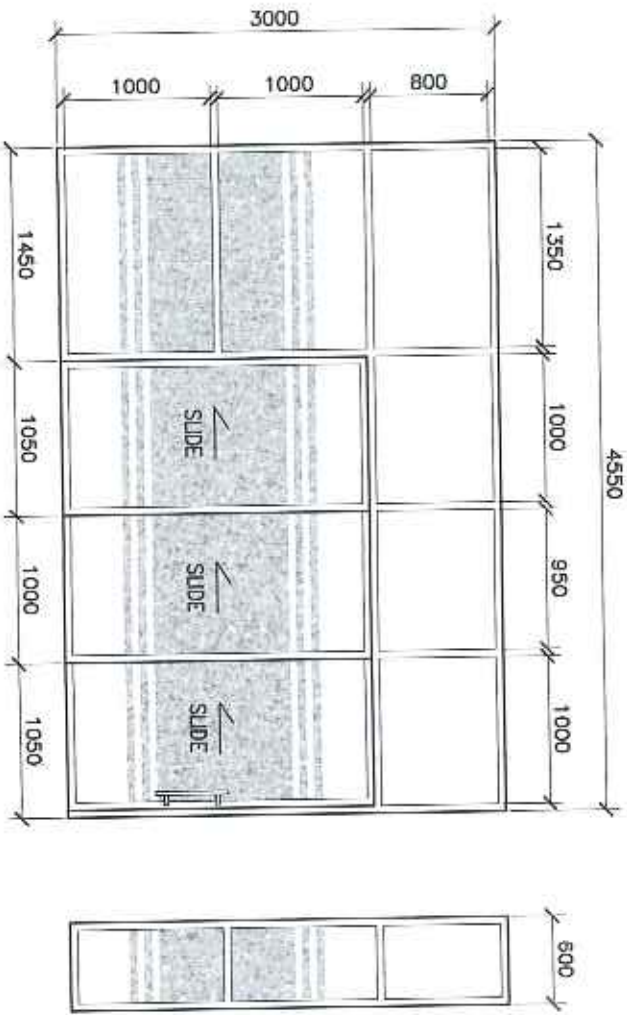
SHEET CONTENTS

SHEET #

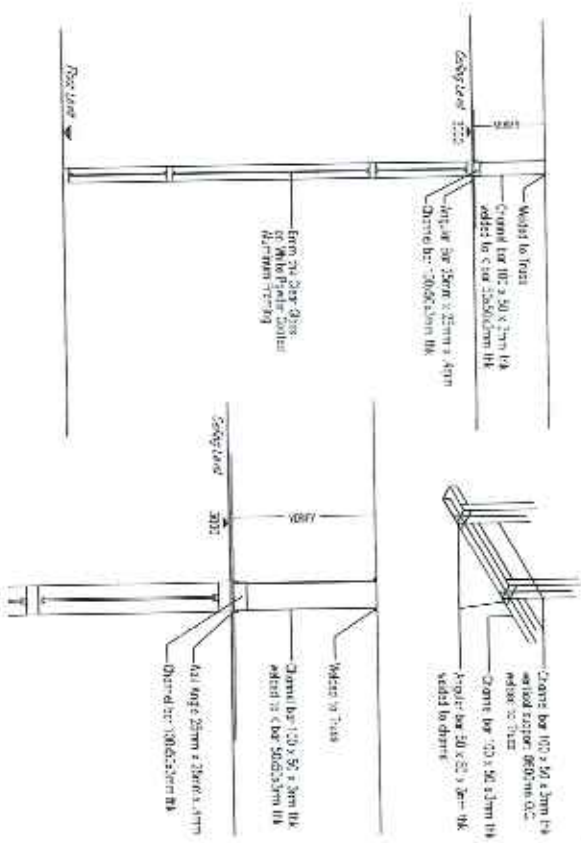


QUANTITY: 1 Set(s)  
 LOCATION: SISU LIBRARY THIRD FLOOR  
 TYPE: POWDER COATED ALUMINUM FRAME FROSTED GLASS WITH LOCKSET,  
 HANDLE AND COMPLETE ACCESSORIES  
 (PARTITION WALL AND GLASS DOOR)

*Handwritten signature*

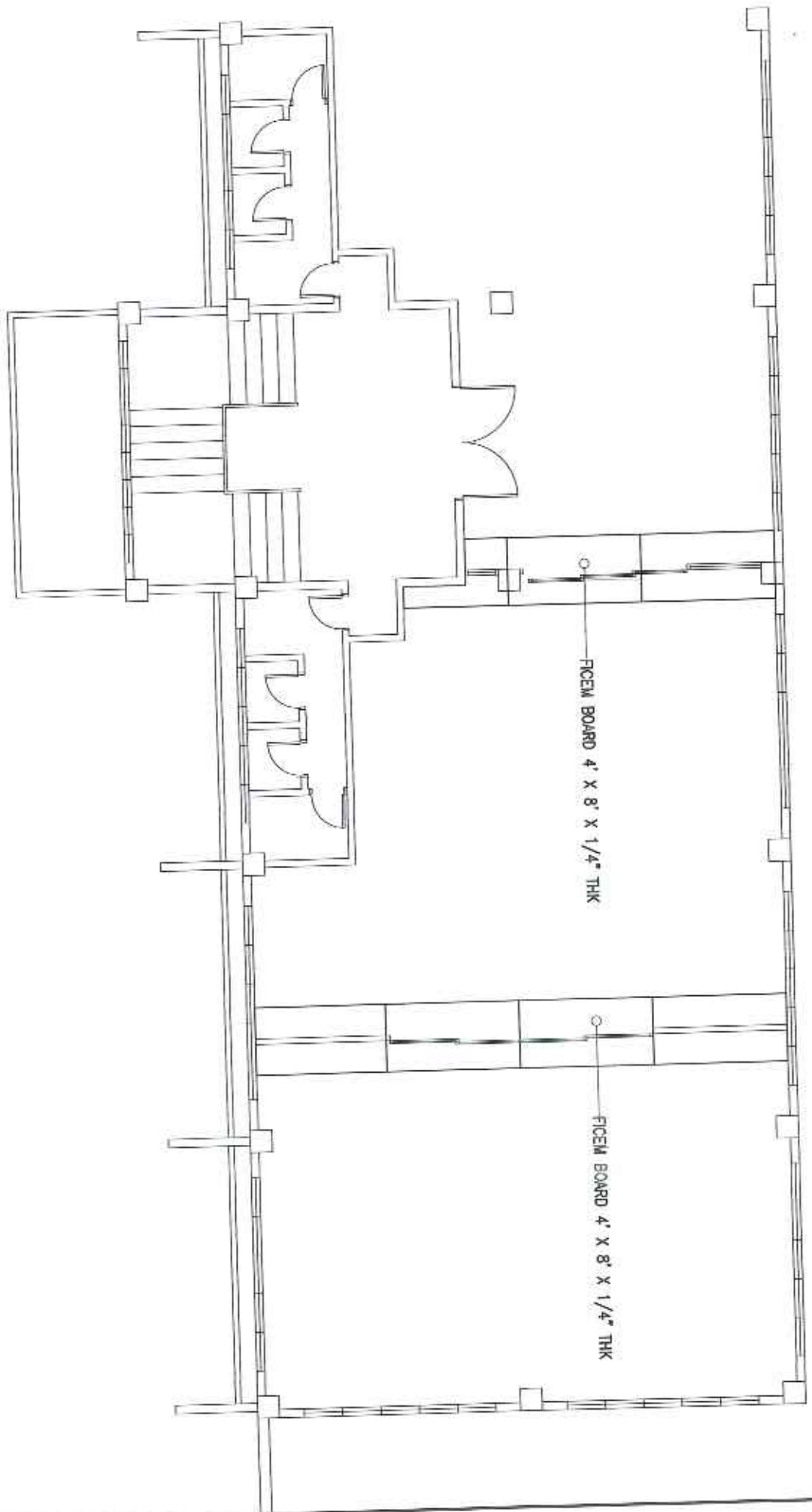


QUANTITY: 1 Set(s)
LOCATION: SISU LIBRARY THIRD FLOOR
TYPE: POWDER COATED ALUMINUM FRAME FROSTED GLASS WITH LOCKSET, HANDLE AND COMPLETE ACCESSORIES
(PARTITION WALL AND GLASS DOOR)



**PARTITION-CEILING DETAILED CONNECTION**  
 SCALE: N.T.S.

		CIVIL ENGINEER PROJECT TITLE:	CLASS PARTITION AT SISU MAIN CAMPUS LIBRARY THIRD FLOOR CIVIL ENGINEER:	DRAWN BY:	CHECKED BY:	REVISIONS:	RECOMMENDING APPROVAL:	APPROVING AUTHORITY:	SHEET NO. 05-5100A	SHEET 1
PROJECT NO.:	DATE:	DRAWN BY:	CHECKED BY:	REVISIONS:	REVISIONS:	REVISIONS:	REVISIONS:	REVISIONS:	SHEET NO.:	SHEET 1



CHAL. STRUCTURAL ENGINEER PROJECT TITLE <b>GLASS PARTITION AT S.S. SU MAIN CAMPUS LIBRARY (THIRD FLOOR)</b> DATE: 12/31/2024 DRAWN BY: [Signature] CHECKED BY: [Signature] APPROVED BY: [Signature]		PLANNED BY [Signature] DATE: 12/31/2024		REVIEWED BY [Signature] DATE: 12/31/2024		RECOMMENDING AGENCY ENGR. MELVIN S. SANKRIPACAY DATE: 12/31/2024		APPROVED BY DORACIE B. ZOLETA-WANTES, PH.D. DATE: 12/31/2024		SHEET # 1 OF 1	
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Southern Luzon State University  
Planning and Development office  
Lucban, Quezon

**PROJECT TITLE:** Glass Partition at SLSU Main Campus Library (Third Floor) and Repair of Affected Ceiling  
**PROJECT LOCATION:** SLSU Main Campus, Brgy. Kulapi Lucban, Quezon  
**OWNER:** Southern Luzon State University  
**PROJECT DURATION:** 30 Calendar Days (Except Sunday)  
**SUBJECT:** Specification of materials and finishes

### SPECIFICATION OF MATERIALS AND SCOPE OF WORKS

#### GENERAL

- All applicable provisions of the different divisions of the Specifications for each work shall apply for all items cited in this schedule.
- Discrepancy arising from this section of the Contract Documents must be brought to the attention of the Owner or representative Architect/Engineer whose decision shall be final.
- Materials deemed necessary to complete the works but not specifically mentioned in the Specification, Working, Drawing, or in the Contract Document shall be supplied and installed or applied in a workmanlike manner at prescribe or appropriate locations following the Standard Practice of Civil Engineering, National Building Code of the Philippines and Construction Procedures.
- All items with specified approved brand, manufacturer, supplier, fabricator, trademark and the like shall be strictly followed.
- The Contractor shall coordinate the work with the Project Management office to expedite the implementation of the project, most specially, during the milestones of the project.
- The Contractor shall supply all finishing accessories and furnishing fixtures as may be approved by the power or representative and shall be installed by the Contractor whenever required by the Owner or Representative.
- All works must be done within the timeline calendar days given except for Sundays.

#### INTERPRETATION OF CONTRACT

- a. In case of conflict between the provisions of the Agreement or of any Contract Document, or between the provisions of one of the Contract Documents and the provisions of another Contract Document, or in case of discrepancy, defective description, error or omission in the Contract, the following rules shall be followed:

Rule 1: The Agreement and the Contract Documents shall be taken as mutually explanatory of one another. The various provisions of the Contract shall be interpreted together, attributing to the 5 doubtful ones that sense which may result from all of them taken jointly.

Rule 2: The provisions of the Civil Code of the Philippines on the interpretation of contracts and of the Rules of Court on the interpretation of Documents shall be applied.

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Rule 3: Where the conflict between or among the provisions of the Agreement and/or the Contract Documents cannot be resolved by Rules 1 and 2, it shall be understood that:

- a. the Detailed Drawings shall prevail over the General Drawings;
- b. words and figures shall prevail over the Drawings;
- c. words shall prevail over figures in Contract Documents;
- d. written dimensions shall prevail over measured dimensions.

Rule 4: Where the conflict cannot be resolved by applying Rule 3 or where Rule 3 does not apply, the conflict shall be resolved by giving precedence to the Agreement or to provisions of a Contract Document higher in order of priority among the various documents which comprise the Contract. The order of priority among these documents shall be as follows:

- e. Agreement as modified by Notice of Award of Contract, if such be the case, and the Contractor's conformity thereto;
- f. Instruction to Bidders and any amendment thereto;
- g. Addenda to Bid Documents;
- h. Specifications;
- i. Drawings;
- j. Special Conditions of Contract;
- k. General Conditions of Contract;
- l. Other Contract Documents; and
- m. Other documents forming part of the Contract attached thereto or incorporated therein by reference.

Where the order of precedence is modified in the Agreement, such modified order of precedence shall be followed; however, the mere listing of Contract Documents in the Agreement or any Contract Document shall not be interpreted as establishing an order of precedence among them.

Rule 5: Where there is discrepancy, defective description, error or omission in any Contract Document, the Contract Documents shall be interpreted as being complementary to each other. Thus, what is called for in one Contract Document, although not mentioned in another Contract Document where it should have been mentioned, shall be deemed to be called for by the Contract.

Rule 6: The apparent silence of the Drawings, Specifications or any other Contract Document as to any detail, or the lack of detailed description concerning any part of the work, shall be understood to mean that good and accepted construction practice in accordance with the usage or custom of the place shall be followed.

Rule 7: Rules 1 to 6 shall yield to specific rules of interpretation in this document or in the Contract.

- b. The Owner shall resolve the conflict, or interpret or explain such discrepancy, defective description, error or omission.
- c. The interpretation of or explanation by the Owner shall be issued in the form of instructions to the Contractor. Where the Owner fails to issue the instruction in writing, the execution of that part of work affected by the interpretation or explanation without a timely objection or



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protest of the Owner shall be deemed to have been executed in accordance with the Owner's explanation or interpretation.

- d. In all cases where a device, item or part of equipment is referred to in the singular number, it is intended that such reference shall apply to as many such devices, items, or parts as are required to complete the work.


#### I. GLASS SLIDING DOOR AND PARTITION WORKS

- Supply and installation of powder coated aluminum sliding frosted glass door and partition. Use specified door specification and dimensions as plan or other equivalent approved by owner representative.


#### II. CONNECTION OF GLASS PARTITION AND REPAIR OF DAMAGE CEILING

- Demolition of affected ceiling for construction of connection of glass partition.
- Construction of Steel connection of glass partition specified in the plans.
- Repair of affected ceiling used specified material on plan/boq or other approved material by owner representative.
- Repainting of affected ceiling used specified material on plan/boq or other approved material by owner representative.

Prepared by:

  
**ENGR. JOEL E. MORALES**  
Asst. Planning Engr.

Recommending approval:

  
**ENGR. MELVINA A. MAKIPAGAY**  
Dir. Planning and Development Office-  
Infrastructure Development

Approved by:

  
**DORACIE B. ZOLETA-NANTES, PHD**  
University President